

Perth Grammar School Parent Council



AGM Minutes: Wednesday 1st October 2025

Location: Teams Meeting

Attending: Roy McIntosh, Jenny Robertson, Alexandra McQueen,

Apologies: Louise Awburn, Anna Jellye

Chairman's Annual Report	
<p>Roy McIntosh (Chair) opened the 2025 Annual General Meeting of Perth Grammar Parent Council.</p> <p>Roy McIntosh read the Chairperson's report providing details of the activities of the Parent Council for the previous school session (2024/2025).</p> <p>A copy of the full report is attached.</p>	
Treasurer's Report	
Jenny Robertson read the Treasurer's report.	
Summary of report:	
Opening Balance (April 2024):	£ 3033.11
Deposit (PKC expenditure fund):	£ 750.00
Deposit (Easyfundraising):	£ 47.81
Interest	£ 35.56
Raffle Proceeds	£ 77.00
Expenditure (S1 Information Leaflets/ roll banner)	£ 97.00
Expenditure (Perth Decides)	£ 1135.65
Closing Balance	£ 2710.83

The report was agreed by the parent members present at the meeting. A copy of the full report is attached.

Election of Parent Council Members

The following parents have elected themselves as members:

- Louise Awburn
- Anna Jellye

Election of Office Bearers

The following people were elected to office.

- Chair: Roy McIntosh for a second term (Proposed by Jenny Robertson, Seconded by Alexandra McQueen)
- Vice Chair: Jenny Robertson (Proposed by Roy McIntosh, Seconded by Alexandra McQueen)
- Treasurer: Jenny Robertson remains for a fifth term (Proposed by Roy McIntosh, Seconded by Alexandra McQueen)
- Secretary & Social Media Coordinator: Alexandra McQueen remains for a third term (Proposed by Roy McIntosh, Seconded by Jenny Robertson)

AOB

As raised in the Chair's report, before this AGM, the committee had become increasingly concerned by the lack of parental engagement with the Parent Council and that should it continue in line with the constitution, the Parent Council would be disbanded. Although we have more parents now members of the Parent Council, we are still very in need of active members taking on roles. A discussion will be held at the next meeting on 19th November 2025.

Action point

Parent Council to contact Scott Jewell regarding some funds to be divided within the school.

Jenny to look into a card machine so it arrives on time for Christmas.

Perth Grammar School Parent Council

Chairs' Report 2024/25

I am new to the role of Parent Council Chair, so this has been an interesting year for me. I am extremely lucky to have a fantastic, dedicated team supporting me and keeping me right. If anyone is interested in attending future Parent Council meetings and finding out about what's going on in the school, our quarterly meetings are open to all parents. You can find out more about the work of the Parent Council at <https://perthgrammar.org.uk/Parents/ParentCouncil/> This report covers key activities (Sept 2024 – Sept 2025):

Parent Bulletins Information bulletins are emailed to parents (Mondays) with details of upcoming events, successes, and general information. Remember, you can also view 'Parent Bulletins' at <https://perthgrammar.org.uk/Parent-Bulletins/>

September 2024- We learnt about behind the scenes work that goes into the P7 – S1 transitions and stages of the Transition Framework. Parent Council received a comprehensive overview of SQA Results and new initiatives and programs designed to help pupils achieve success.

November 2024- Measures were in place to mitigate the impact of industrial action on pupils. Assisted Support Needs support is offered in line with normal school hours and holidays throughout the year, but adjustments can be made to take specific needs into account (for example at the start and end of the school day, to manage anxiety, or to accommodate medical needs). Parent Council members can attend in person or online meetings should they wish to learn more. Find out more at Perth & Kinross Council ASN Specialist Provision. Street Pastors movement have been active in Perth & Kinross since 2007. Street Pastors go out on the streets of their communities to listen, care, and offer help where we can, with the core role of all Street Pastors to provide a listening ear to any individual we meet who wishes to share about their life. We were briefed on the work of Perth's Street Pastors.

February 2025- We were reminded that our school's basic dress code is in place to help, supports, and enhance security as well as prepare for future professionals (skills for life). A reminder of the current Dress Code Policy. Parent Council members were introduced to changes in the curriculum and structure including new course choices and PATHWAYS. You can catch up with the content of these discussions on the 'Course Choice & Pathways' web page.

March 2025- The Parent Council was updated on this year's P7–S1 transitions and informed about how they could most effectively support the process. Parent Council members were also invited to join a 'Blue Sky' session, which focused on brainstorming ideas for activities that allow pupils and parents at PGS to learn together.

Shared Guidance Key parent updates and guidance were shared throughout the year including: o Parent Council Web Content o Parent Council Constitution o Guidance on Mobile Phones in Scotland's Schools o Improving relationships and behaviour in schools: ensuring safe and consistent environments for all o Lighthouse Perth Crisis Support o Rape & Sexual Abuse Centre o Travel Plan (sustainable, healthy and safe travel) o Perth Street Pastors o School Policies Pupil Leadership Team- Thanks to Maddison Moore and Anna Brown for attending and supporting Parent Council meetings. Giving up their own time to deliver interesting updates on pupil activities has been appreciated by the Parent Council. Thank you for keeping us up to date on the work of the 'Yearbook', 'Charity Fund Raising', 'Prom', and 'Activity' Groups throughout the year. We look forward to meeting and working with our new 2025/2026 Pupil Leadership team members, Joshua Hunter and Hannah Millar.

Social Media- Thanks to Alexandra McQueen who has done an outstanding job updating

and maintaining our social media and school bulletin presence throughout this period.

Finance Report- Jenny Roberston continued to support the Parent Council as Treasurer of Parent Council funds. Jenny will be producing a formal finance report, however, here are some key highlights: April 2024 o £3033.11 (balance) June o + £97 leaflets for the new S1's August o + £21.08 Easy Fundraising o - £900.60 Poly tunnel (Perth Decides grant) November o + £26.73 Easy Fundraising o - £235.05 remainder of Perth Decides December o + £77 raffle February o + £750 PKC allowance April 2025 o £2710.83 (balance)

Teacher Support- Thanks to Fiona Robertson and her team for supporting the Parent Council. Their updates have been invaluable and appreciated by us all. Fiona's quarterly Head Teacher reports provide Parent Council members with a comprehensive overview of all aspects of the school and wider guidance for parents.

Councillors- Thank you also to Councillor Chris Aherne and Councillor Andrew Parrot who regularly attend, participate, and support Parent Council meeting discussions.

Close- Attending a Parent Council can significantly impact the school community by providing parents with a platform to express their views and concerns. It allows parents to engage in discussions about school policies, support for learning, and community activities. All parents are welcome to attend Parent Council meetings. Please feel free to join us at any of our future sessions. Thank you, Roy McIntosh

**Perth Grammar School Parent Council Treasurer's Report for Session
2024/25**

Account of Income and Expenditure to 31st March 2025

With a balance of £3033.11 brought forward in April 2024, the main deposits to the account were the expenditure funds from Perth and Kinross Council at £750, Easyfundraising payments of £47.81, interest payments of £35.56 and raffle proceeds of £77.00. The total raised for the raffle was £115.17 on the evening of the raffle sale but there were £38.17 costs to put the hamper together, hence the deposit of £77.00. The total income for the twelve months was £910.37.

The expenditure from the account were £97 for S1 information evening leaflets. Other expenditure on the account was the withdrawal of the £1135.65 which concludes the grant received for Perth Decides in 2018.

The total expenditure for the twelve-month period was £1232.65.

This sees a carried forward amount of £2710.83 into the 2025/2026 session, in line with the bank statement on the 31st March 2025.

Jenny Robertson
Treasurer, Perth Grammar School Parent Council

Roy McIntosh
Chairperson, Perth Grammar School Parent Council

George Corstorphine
Independent Signatory
31st August 2025